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| * **OSPA |Agenda & Minutes**

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| * Meeting Date & Time:
 | 1/26/201910:00 – 2:00  | * Meeting Location:
 | * UCO EDU 113
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| * Meeting Called By:
 | Sara Rich  | * Type of Meeting:
 | Board  | * Recorder:
 | * Kathryn Moore
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| * Meeting Attendees:
 | * Scott Singleton, Cecile Farrell, Kara McCullah, Michael Wilson, Lori Parker, Erika Olinger, Kathryn Moore, Kathy Quick, Brandon Harrower, Cari Krawiec, Jose Hernandez, Karen Fritz, Stephanie Smith
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| **AGENDA TOPICS** | **Scheduled Time** |
| * Call to Order/ Quorum/ Sign In
* Sara called the meeting to order, a quorum was present
 | * 10:00 am
 |
| * Introductions of Members and Guests
 | * 10:05 am
 |
| Approval of Executive Board Meeting Minutes (11/1/2018)* Jose motioned to approve. Kathryn seconded. The motion passed unanimously.
 | 10:10 am |
| Announcements by Officers and Committee Chairs (See Below & Attached Reports)Brief reports | 10:10 – 11:00 |
| Old Business1. NASP Travel
2. Podcast/Video opportunity
	1. <https://www.youtube.com/watch?v=tnhVu9LIuR4&feature=youtu.be>
 | 11:00 – 11:30 |
| New Business1. Partnering with Counseling association
	1. Counseling association president (Michelle Taylor) contacted Sara about having a shared conference in the fall (November 14 & 15)
	2. Keynote speaker- Dante Dixson, school psychologist from Wayne State University
	3. We need to consider to what extent we would collaborate
2. Mini grant for Creating Connections
3. OSPA night at NASP convention
	1. Typically Wednesday or Thursday
	2. At hotel bar or restaurant within walking distance
4. Advocacy Planning (see [supplemental agenda – FAST Tool](2.4.1%20FAST%20Tool%20FINAL%20September%2023%202016.docx))
	1. Legislative week (2/11-2/15, potential visit on 2/13) – provide practicing school psychologists with resources (NASP resources, fact sheets, infographics, email templates, how to locate reps)/talking points for how they can reach out to legislators; encourage emails, calls, visits, telling our story, what to expect
	2. Advertise legislative week to membership – regional reps send messages, NASP delegate email, social media (repetitively)
	3. Legislative day (2/13) - post pictures of school psychologists on social media, partner/buddy system, media press release
5. Regional Leadership Meeting Planning (Sara, Jose, Erika)
6. Telehealth?
7. OSPA sponsored ADOS training?
 | 11:30 - 1:45 |
| Summary/Action plan review* See task list below
 | 1:45 – 2:00 |
| Adjourn* Karen motioned to adjourn. Erika seconded. Motion passed unanimously.
 |  2:00 |
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| **Committee and Officer Reports** |
| ***President*** | * **Accomplishment(s):** Met with SDE, OSPA representation on committee for SDE evaluation handbook
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| * **Work Item(s):**
	+ Follow up with SDE regarding questions from practitioners
 |
| **Meeting Notes:** * Jose and Sara met with Christa and Todd at the state department before holidays
	+ Minimal follow up from state department so far
		- State department reported many calls from practitioners (school psychologists) with questions that they should know the answer to
		- Sara and Jose attempted to clarify whether these were psychometrists or psychologists, and what kinds of questions are being asked
		- Sara and Jose have requested the state department track data on who is calling and what questions they have so OSPA can assist in addressing the concern if a problem is validated
		- Sara is considering a joint conference with state department or FAQ to add to OSPA webpage if data warrant follow-up
		- Discussion included questions about who is responsible to address questions from practitioners – legal questions vs. practice questions; State department? District administration/attorney? OSPA?
		- Could a representative from the state department attend our meetings to facilitate communication? Or do we have an OSPA representative to attend state department meetings?
		- Michael Wilson reported rural districts are not always notified or kept up-to-date of changes to state policies and procedures, this may be contributing to frequent questions
		- Sara reported a meeting is scheduled in two weeks with field-based practitioners invited to participate in revisions of the eligibility and evaluation handbook (Drs. Singleton and Duhon also participating)
 |
| ***President-Elect*** | **Accomplishment(s):** Met with OSDE to discuss evaluation handbook. Discussed RTI guidance |
| **Work Item(s):** * RTI Guidance
* Website Edits
 |
| **Meeting Notes:*** + State department requested guidance on how to complete RTI portion of RED/MEEGS documentation, because school psychologists reportedly express they do not know how to complete sections such as “treatment integrity”
		- Jose will be working on the RTI guidance document
		- Scott reported an RTI document was already released years ago
		- Lori acknowledged issues for school psychologists practicing in “discrepancy” districts with lacking RTI implementation, and lacking PD for untrained staff
		- Interventions are required by the form; however, there is no tangible consequence for not completing the form (and RTI process) adequately
		- Discussion included questions about whether a formal statement (position paper) and/or professional development are needed in opposition of traditional discrepancy model
			* A statement could be used by practitioners to support their position for RTI when having conversations with parents and staff
			* Scott stated support for an OSPA position statement against traditional discrepancy model; a NASP statement may already exist
			* Parents should be educated on discrepancy versus RTI as well as risks/negative outcomes of special education so they can understand why school psychologists take the approach we do (evidence-based
			* Parent groups could be contacted to distribute information
	+ Jose is contacting Governor Stitt to request declaration of School Psychologist Awareness Week (requires six months to one-year prep)
	+ Jose is overseeing website updates
		- Kathy is interested in possibly adding legislative updates to the OSPA website; informing members how to track bills
 |
| ***Past President*** | **Accomplishment(s):**  |
| **Work Item(s):**  |
| **Meeting Notes:**  |
| ***Secretary*** | Accomplishment(s): Minutes; Uploaded approved minutes to OSPA website |
| Work Item(s): Minutes |
| Meeting Notes: |
| ***Treasurer*** | Accomplishment(s): See treasurer report attachment |
| Work Item(s): * Cari reported issues with QuickBooks/PayPal (showing duplicate deposits)
* She is following up on communication issues with our accountant (no response, so far)
 |
| Meeting Notes:* Last year at this time, savings was about $2,000, it has increased to $9,000
* Cari distributed mileage reimbursement forms, federal rate increased (.58/mile)
 |
| ***Central Region*** | Accomplishment(s):  |
| Work Item(s):  |
| Meeting Notes:* Cecile attended January dyslexia task force meeting
	+ OU student presented preliminary dissertation data regarding teachers lack of information and training about dyslexia
 |
| ***Eastern Region*** |  |
| * Work Item(s):
* \*Develop contacts in regional school districts for distribution of conference flyers.
* \*Discuss with the board the idea of regional mini-seminars and mentoring programs and getting a list of all state school psychologists.
* \*Consider a monthly regional newsletter highlighting a member of the month. All members in the region would receive, but also could send to contacts in other districts to serve as a reminder of OSPA and what we do.

\*Can someone attend ECU’s Career Day for School Psychology & Psychometry? They would like someone to talk about their career path and OSPA. I have a flyer for the event. |
| Meeting Notes:* Cannot get list of certified school psychologists from state department
* OSPA has attempted to get data from school districts, with some difficulty
* NASP is working for legislation to require reporting school psychologists on the federal report
 |
| ***Western Region*** | Accomplishment(s):* I have spoken to my interns from SWOSU to inform them about the conference.
* I have posted the flyer to the Wilson Diagnostics page to advertise to my friends in the Western and Southwestern region to view and consider.
* I have informed the staff at the local mental health clinic about the trauma training.
 |
| Work Item(s):  |
| * I need to email the list that was provided earlier this year concerning the training.
 |
| ***NASP Delegate*** | Accomplishment(s): **Announcements: NASP Election Results: President Elect= Wendy Price; Treasurer= Misty Lay; Central Region Delegates= Patsy Brock (Indiana); Karah Chapman (Missouri); Roxanna Uttermark (South Dakota); Erika Olinger (Oklahoma)** Central Region Delegate Call on 1-24-19NASP Regional and All-Regional Meeting Agenda: * Regional Hot Topics; Paul Meyer “The Will to Govern Well”; School Safety and the Role of the School Psychologist; School Safety Professional Development Planning; Advocacy Planning; External Stakeholder Outreach Planning; Organizational Capacity Planning.; Assistance to States Leadership Strand
* Discussion and Voting on 4 Position Statements: Supporting Individuals that are Immigrants or Displaced Refugees (Second Read); Bullying (First Read); HIV/ AIDS (First Read); Supporting Indigenous Youth (First Read)
 |
| Work Item(s): * Sign Up for NASP’s Find-A-Mentor Program. Oklahoma has zero mentors!
* OSPA Participation on the ATS Call on January 28th (Sara plans to participate)
* Did we find an item for the Children’s Auction? (Sara, Jose, and Erika will plan today)
* NASP Delegate Box
* Utilization of NASP Committees to meet state Strategic Goals
 |
| * Meeting Notes:
* Possible changes to standards
	+ Include requiring an Ed.S. faculty for accredited programs, addition of self-care to ethics (will be voted on)
	+ Possible changes to NCSP portfolio avenue (will still be stringent) for those who did not graduate from NCSP accredited programs, early career NCSPs to require supervision
	+ If you have any questions or comments regarding changes to standards, direct these to Erika as she is our delegate
* We could consider having an OSPA Board book study on “The Will to Govern Well”
* You can participate in the writing group on NASP Position Statements, if interested
* We need to recruit mentors to sign up for NASP Find-A-Mentor Program (an update to your profile)
* 212 NASP members in Oklahoma (we have fewer in OSPA)
* OSPA members concerned about decisions coming from general attorney’s office (I.e.,“certified school psychologist” and “psychoeducational report”) - we may need a school psychologist on the OSBEP
 |
| ***University Representatives*** | Accomplishment(s):  |
| Work Item(s): |
| Meeting Notes: |
| ***Student Representatives***  | Accomplishment(s): |
| Work Item(s): |
| Meeting Notes: |
| ***Communications Committee*** | Accomplishment(s): * + OSPA Fall Conference
		- Attended OSPA table, distributed SWAG
		- Sold some of remaining t-shirts
		- Advertised School Psyched podcast video project, obtained two clips
	+ Obtained three estimates for SWAG items (one provided by Cari)
	+ Prepared materials to obtain additional podcast clips at today’s meeting
 |
| * Work Item(s):
* Visit university graduate organizations to promote OSPA and NASP
* Assist with work on the website
* Edit and submit School Psyched podcast video
* Order SWAG items for legislative day and spring conference
* Governor’s declaration of SPAW
 |
| Meeting Notes:* Jose has taken leadership on Governor’s declaration of SPAW
 |
| ***Operations Committee*** | Accomplishment(s):  |
| Work Item(s):* Schedule Financial Audit
* Elections are upcoming! Recruit, recruit, recruit! (Trisha & Erika working on timeline)
 |
| Meeting Notes:* Be talking to your colleagues and encouraging smart, energetic people to join the board
* Encourage them to participate on a committee to get started
* Invite others to the spring board meeting, nominate others
* Jose will be selecting committee chairs
 |
| ***Professional Advocacy Committee*** | Accomplishment(s): * Began tracking proposed legislation for upcoming OK legislative session with NASP assistance/support
 |
| Work Item(s):* Review bills being tracked and prioritize for advocacy
* Determine how to communicate with membership regarding proposed legislation and proposals for advocacy
 |
| Meeting Notes: |
| ***Professional Development Committee*** | Accomplishment(s): Site, speakers, and charity all confirmed!! |
| Work Item(s):* NSU-BA students helping out?
* Changing schedule to not have working lunch?
* All the little details
* Set dates and location for Fall 2019 and Spring 2020 conference
 |
| Meeting Notes:* + Conference feedback indicated interest in more time for networking, so this is reason for changing schedule to complete work items at a time other than lunch
	+ Charity will be DVIS (Fits with trauma informed theme)
	+ Michael asked for LPC credits to be requested
 |
| ***Other*** | Accomplishment(s): |
| Work Item(s): |
| Meeting Notes: |

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| **Action Items** | **Strategic Goal (1-6 or NA)** | **Committee/Person Responsible** | **Timeline** | **Date Completed** |
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| Press Release about Legislative Week, social media (end of next week), w/ Google Form for RSVP |  | Kathryn |  |  |
| Advertise Legislative Week on social media |  | Kathryn, Sara |  |  |
| How to contact representative, how to craft elevator speech, what to expect on legislative day |  | Erika, Kara |  |  |
| Talking points on current legislation (HB1006) - choose three bills, why we are for/against, indicate what OSPA supports |  | Kathy, Erika, Sara, Jose |  |  |
| OSDE listserv |  | Jose |  |  |
| Email to legislators for heads up on legislative day |  | Sara |  |  |
| Logistics – planning when/where for 2/13 |  | Jose |  |  |
| * Bring SWAG to legislative day (I’m a School Psychologist, Ask Me What I Do), Name Tags
 |  | * Kathryn
 |  |  |
| * Fact Sheet (one sheet, infographic, cardstock, color)
 |  | * Sara
 |  |  |
| * Drafting info to push out on social media during legislative week (reference SPAW advocacy materials, advocacy dropbox)
 |  | * Kathryn, Sara, Erika
 |  |  |
| * Conference registration giveaway for spring or fall, drawing based on #OSPAadvocates (selfie with legislator)
 |  | * Kathryn, Sara
 |  |  |
| * Schedule Operations Financial Meeting
 |  | * Trisha Goga
 |  |  |
|  |  |

Other Notes/Discussions/Comments:

Dyslexia Task Force report

* - Eric O’Brien is the school psychologist on the task force
* - He hasn’t attended a full meeting – can he have a designee?
* - Andrea Kunkel expressed concern that no school psychologists had attended; the position statement was reviewed but we were not present to address concerns
* - Kathryn attended December meeting; Cecile attended January meeting